

NEW MINISTRY/ORGANIZATION PROPOSAL



506 N Garden Street Visalia, CA 93291

To avoid processing delays, please complete all requested information. The Ministry Coordinating Committee (MCC) will review proposals and forward their recommendations to the Administration group, for Pastor's approval. Return the completed proposals to the parish office or emailed the committee at: mcc@gscparish.org. All ministries must be aligned with the mission of our Parish.

Date _____ Name of Proposed Ministry/Organization _____

Please print - List contact person(s) interested in starting this ministry/organization

For Office Use Only

R	V	C	S	F

Name	Primary phone number (cell/home)	E-mail address

Mission Statement:

Ministry/organization description:

If affiliated with a parent organization, describe any start-up fees, assessments, need for a charter representative, and/or additional annual financial obligations? Include a copy of bylaws and a Certificate of Insurance.

What are the financial requirements of a member (annual dues, individual association fees) and will accommodations be made for those unable to pay? Explain.

List/describe any catechetical training of proposed ministry leader.

How many people do you anticipate being involved with this ministry? As Leaders _____ As participants _____
Describe leadership structure.

What are your proposed facility needs? (meeting time, day of week, frequency, site location)

Describe your estimated annual expense and income. (attach a separate paper, if necessary)

How will this ministry/organization provide spiritual nourishment and/or enrichment to its members? In what ways, do you anticipate offering specific service to our Parish community?

Please initial the items below, acknowledging that you have read them. For more information regarding ministry volunteers, visit the "Get Involved" page on our Parish's website at: www.gscparish.org.

- I am aware that ministry leaders will be asked to participate in periodic Leadership Training sessions, to become knowledgeable on procedures and policies of our Parish.
- I understand that all new ministry leaders must submit a short biography for Pastor's approval. In addition, new leaders must be a registered parishioner and compliant with the Safe Environment mandate of our Parish and Diocese.
- I am aware that all adult members (over the age of 18) must be compliant with Safe Environment before attending meetings or beginning the work of this ministry.
- I understand that all ministry meetings, events, and fundraisers must be approved; following procedures outlined in the Parish Event Handbook.
- I am aware that ministry leaders must complete and submit an Annual Ministry Review & Budget Form.

Signed _____

Date _____